

Orientation for Environmental Health Specialists

**Rice Auditorium, ISDH
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Southern District Field Staff Supervisor
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Welcome to Class !

**State Food Protection
Inspection Program**

Meet the staff:

Scott Gilliam, FPP Director, supervises Northern Field Staff,
317-233-7467

George Jones, Southern District Field Staff Supervisor, 317-
234-2982

Vonda Allen, Wholesale Food Program Coordinator, 317-233-
7338

Margaret Voyles, Retail Food Program Coordinator, 317-233-
8760

Field Staff: 10 area inspectors available by cell phone

What's New to Report?

- **In an effort to operate more efficiently, the Retail and Wholesale Sections consolidated during the past year**
- **Extensive cross-training occurred to familiarize staff with all types of facilities**
- **This resulted in smaller inspectional areas and some area field adjustments**
- **The consolidation also served to reduce travel costs**

Area Field Staff of the Food Protection Program

*Northern Indiana Supervisor: Scott Gilliam

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*Southern Indiana Supervisor: George Jones

Retail vs. Wholesale

- What is the difference? *It comes down to a matter of definition...*
- Merriam Webster says ...

“Retail” Definition

- **To sell in small quantities, directly to the ultimate consumer**
- **Products may be consumed on site or taken to another location (home, cookout, etc.)**

“Wholesale” Definition

- **The sale of commodities in quantity usually for resale (as by a manufacturer, warehouse or distributor)**
- **A wholesale business may manufacture, package, distribute, store and transport foods to another entity for resale and/or redistribution**

Firms may conduct both...

- Retail and wholesale operations can be conducted at the same location
- A firm may hold a local retail permit as well as be registered with ISDH Wholesale Food Program
- ISDH and LHD staff may conduct joint inspections
- The amount of wholesale business determines who inspects
 - * 25% or more wholesale – State responsibility
 - * Less than 25% - LHD responsibility
- Firms must still meet local requirements

Examples of Retail Establishments at the LHD Level

- **Bed and Breakfast Establishments**
- **Temp. events, festivals, fairs, caterers, mobiles**
- **Large facilities on county property (Indy 500, Lucas Oil Stadium)**
- **Schools and private universities**
- **Farmers' markets**
- **Restaurants, grocery stores, taverns, etc.**
- **May assist with State or Federal inspection activities**

Examples of Retail Establishments at the State Level

- **Facilities on State property such as the Govt. Center, Zoo, Historical Society, White River St. Park**
- **State Universities such as ISU, USI, Vincennes and Ivy Tech Colleges on state property**
- **Veteran's facilities**
- **Children's homes**
- **Indiana Blind and Deaf Schools**
- **DNR Inns and Concessions**
- **Mental Hospitals**
- **State Fair and State Fair events during the year**
- **May assist LHDs and/or Federal Agencies as needed**

Retail Food Establishments at the State Level done by other Programs

- **ISDH - Long Term Care (Nursing Homes and Prisons)**
- **ISDH - Acute Care (Hospitals)**
- **FSSA – Day Care Facilities**
- **Some Universities – Ball State, IU and Purdue (do own inspections)**

Examples of Wholesale Food Firms:

- **Multiple Food Warehouses**
- **Distributors**
- **Food and Beverage Manufacturers**
- **Food Processors (not always the final product)**
- **Seasonal Operations (honey, cider, maple syrup, sorghum, etc.)**

Examples of Wholesale Commodities:

- **grains, bakery products, cereal, snack foods**
- **egg products**
- **fruits, nuts, vegetables, oils**
- **dressings, condiments, spices, flavorings**
- **soft drinks, waters, beverage bases, alcoholic beverages, coffee**

Other Wholesale Commodities

- candy, chocolate & cocoa products, gelatin, pudding mixes, sweeteners**
- multiple food dinners, soups, sauces, prepared salad products**
- food and color additives**

ISDH Retail Inventory

- **Currently responsible for approximately 350 Indiana establishments**
- **Inspection assignments are generated from “FIRMS” (Food Inspection Regulatory Management System)**
- **Assignment lists are generated yearly**
- **Field staff are responsible for scheduling their own work**
- **Frequency of inspection is based on risk (varies from 1 to 4 times per year)**

ISDH Wholesale Inventory

- **Currently responsible for approximately 750 Indiana firms**
- **Inspection assignments are generated from "FIRMS"**
- **Assignment lists are generated every 6 months**
- **Field staff are responsible for scheduling their own work**
- **Frequency of inspection is based on risk (varies from 6 months to 2 years)**

How does ISDH become Involved with Food Operations?

- **Must conduct at least 25 percent “wholesale” business**
- **Calls regarding new business ventures**
- **Referrals from LHDs and other agencies**
- **Operations found by staff**
- **Advertisements and media**
- **Looking at labels**
- **Doing the grocery shopping**
- **Fairs, festivals, and markets**

Cooperation with U.S. FDA on the Retail Side

- **FDA maintains Regional Retail Food Specialists (Kris Moore – Louisville)**
- **Kris serves as a information resource**
- **Maintains standardization for our Food Safety Inspection Officers**
- **Conducts training and education as available (IEHA ROP Presentation)**

Cooperation with U.S. FDA on the Wholesale Side

- **The FPP maintains an active partnership with FDA**
- **FPP meets periodically with FDA and when generating assignment lists**
- **Cooperates on special projects, sampling initiatives, food recalls, etc.**
- **Had a “contract” program in the past**
- **Shares inspection data on all Indiana inspected firms**
- **Consultation on compliance/enforcement matters**

FDA's Wholesale Food Responsibilities in Indiana

Per agreement, FDA conducts specific types of inspections:

- Low-acid canned foods
- Acidified foods
- Seafood HACCP
- Juice HACCP

These require specific expertise & training, complex regulations, high risk

- Domestic Food Safety Inspection Assignments per Detroit District
- Special sampling initiatives and investigations

Other IN Agencies Responsible for Food Inspections:

At the Processing / Wholesale level the Indiana State Board of Animal Health is responsible for:

- Meat & Poultry Products (Intrastate products with over 2% cooked meat (317-227-0358)
- Milk and Dairy Products (317-227-0350)

The Dairy and Meat & Poultry Divisions were moved from ISDH to BOAH in 1996 by an act of the Indiana Legislature

- Eggs producers, graders and distributors are inspected by the Indiana State Egg Board at Purdue University (765-494-8510)

Other Federal Agencies Responsible for Food Inspections:

- **Meat and poultry processing and distribution facilities that conduct interstate sales fall under the jurisdiction of the United States Department of Agriculture Food Safety and Inspection Service (USDA FSIS)**
- **Indianapolis Office: 317-290-3350**
- **Compliance Investigator: Lisa Ramos**

Conducting Food Inspections

- Unannounced , special exceptions
- Frequency is based upon risk
- Complete process may take from 1 – 2 days depending on complexity
- Initial interview to gather or update existing firm information
- Inspection may involve mgmt. staff and/or others
- Completion of written report to document findings
- Exit interview to discuss violations and establish time frames for correction
- Sample and/or exhibit write-up when applicable

Consultation

- **FPP often receives requests to start new businesses or to change existing facilities**
- **May involve the evaluation of existing structures**
- **Review of plans for a new process**
- **Source approval for bottled drinking water**
- **Food defense issues / security**
- **Questions from LHD staff or other agencies**

Sampling

- **May involve a complaint, foodborne illness, surveillance or special initiative**
- **Water and/or food related**
- **May be time/temperature sensitive**
- **Results may affect inventory in storage or distribution**
- **May lead to enforcement activities**
- **Cooperation with ISDH Laboratories**
- **May involve legal inquiries**

Review of Labeling

- **ISDH FPP does not “approve” labels but makes recommendations**
- **Basic labeling requirements are specified within Indiana regulations**
- **Labels may be reviewed during the inspection (including raw ingredients)**
- **Finished product labels may be collected as part of the written report**
- **May consult with FDA on specific issues**
- **Nutritional labeling may be required (NLEA)**

Complaint Investigations

- **Complaints are received from a variety of sources**
- **Is the complaint legitimate**
- **May require immediate follow-up or review on the next inspection**
- **Could impact agencies other than public health**
- **Could lead to a formal recall scenario**
- **Media may become involved**

Special Investigations

- **Issues often arise that require specific follow-up: fires, floods, wrecks, etc.**
- **Facilities in certain geographic regions may be affected (flooding, wind damage)**
- **May involve disposition of products under supervision with proper documentation**
- **Sometimes requires cooperation with other agencies (fire prevention, hazardous materials, environmental concerns)**
- **We depend on LHDs for support**

Interstate Food Transportation Assessment Project

- **Cooperative venture with Indiana State Police Commercial Vehicle Enforcement Division**
- **Began approximately 3 years ago as a cooperative effort between Michigan, Illinois, Ohio and Indiana**
- **Serves to evaluate food and commercial carriers in the transportation chain**
- **Looks at food safety & food defense issues**
- **Results may be used by FDA to model a national standard for food transportation**

How may we help you?

- Feel free to contact our central office staff at 317-233-7332 (Judy Blythe, Secretary)
- Check our FPP Web site for information at www.in.gov/isdh/20640.htm
- SharePoint LHD Resource – Food Protection at <https://myshare.in.gov/ISDH/LHDResource/food/default.aspx>
- FPP field staff within your area may be contacted directly for assistance



Questions ???